

**MINUTES OF THE MEETING OF THE CABINET MEMBER
SIGNING: SPECIAL URGENCY MEETING - HELD ON TUESDAY,
17TH APRIL, 2018, 16:00**

PRESENT:

Councillor Ali Demirci, Cabinet Member for Corporate Resources

17. FILMING AT MEETINGS

The Chair referred Members present to agenda Item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein.

18. APOLOGIES FOR ABSENCE

None.

19. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

**20. CONTRACT STRATEGY AND AWARD DECISION: SHARED DIGITAL -
CONTRACT AWARD FOR PROVISION OF MICROSOFT PRODUCT LICENCING**

The Cabinet Member noted the report, which sought approval for contract award to a Licencing Solution Partner to support the councils' provision of Microsoft (MS) product licencing. The London boroughs of Camden, Haringey and Islington share provision of ICT services through Shared Digital, the councils' joint delivery vehicle.

RESOLVED

That the Cabinet Member for Corporate Resources:

- I. Noted and agreed the procurement strategy to call off from an existing framework agreement for a licencing solution partner for the renewal of Microsoft licences for Camden, Haringey and Islington;
- II. agreed to award a contract to Insight Direct (UK) Ltd for the purchase of Microsoft licences. The total estimated contract value is £5,865,421 across the three councils and in respect of Haringey represents a cost of £1,667,128. The contract length and value for each council is noted below and subject to the approvals detailed in Paragraph 6.10 of this report:
 - a) London Borough of Haringey for 34 months (1st July 2018 to 30th April 2021) value of £1,667,128;

- b) London Borough of Islington for 36 months (from 1st May 2018 to 30th April 2021) value of £2,776,583; and,
- c) London Borough of Camden for 25 months (from 1st April 2019 to 30th April 2021 value of £1,421,710).

Reasons for decision

The recommended supplier submitted the tender which scored highest across the evaluation criteria. The tender scored consistently well across all criteria and fully meets the councils’ requirements.

Alternative options considered

There are three options available following the conclusion of the procurement process:

Option 1: award a contract to the highest scoring tenderer – **recommended.**

The councils have completed a competitive procurement process which has returned a strong set of tenders. The successful bid fully meets our requirements and ensures continuity of service across the councils.

Option 2: do not award a contract and retender the service – not recommended.

The councils have followed an appropriate procurement process, compliant with contract standing orders and meeting public procurement regulations. There is no reason to re-run the process.

Option 3: do not award a contract and allow the existing service to end (do not re-commission) – not recommended.

This is a business critical service, delivery of which must be maintained.

21. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded from the remainder of the meeting as the items contained exempt information, as defined under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

22. CONTRACT STRATEGY AND AWARD DECISION: SHARED DIGITAL - CONTRACT AWARD FOR PROVISION OF MICROSOFT PRODUCT LICENCING

The Cabinet Member noted the information contained in the exempt section of the report.

CHAIR:

Signed by Chair

Date